

**J. Paul Truluck Creative Arts and Science Magnet School
Parent & Community Involvement Plan
2021 - 2022**



Mission Statement

The mission of J. Paul Truluck Creative Arts and Science Magnet School is to prepare our students for a college and/or career ready future.

J. Paul Truluck Creative Arts and Science Magnet School

319 Carlisle Street, Lake City, S.C. 29560

Parent & Community Involvement Plan Committee

2021-2022

Mac McDougal	Principal, Chair
Linda Barr	Parent Liaison, Co-chair
Adam Archer	Assistant Principal
Melanie McKnight	Assistant Principal
Gwendolyn Horton	Teacher Representative
Jeanette Altman	Community Member
Kacey Siska	Parent Representative
Ashley Edwards	Parent Representative
Julia Coleman	SIC President
Catrina Filyaw	Staff Representative

J. Paul Truluck Creative Arts and Science Magnet School

Principal's Message



Welcome to the J. Paul Truluck Creative Arts and Science Magnet Family for the 2021-2022 school year! The emphasis at JPTCASMS is to provide an education to our students in a safe environment. It provides a perfect setting for children to grow and develop into mature, young men and women who are prepared with the necessary tools to succeed at junior high, high school, and beyond.

One of our goals at JPTCASMS is to serve and nurture all of our students. We are committed to making every year an exceptional experience for all students. Our teachers work together to determine best practices that will lead to better results for students. Our focus is for teachers to work collaboratively to identify essential student learning outcomes, create lesson plans, develop assessments, analyze scores, and set achievement goals. Our goal is to ensure that our students receive the best instruction from an action-oriented team of teachers.

Adolescence is a time when children become more autonomous, and they transition from "learning to read" to "reading to learn." It is my belief that parents are the first teachers of their children and they play a central role in their child's education. I invite you to participate in open, honest, and continuous communication with your child's teachers to ensure a successful home-school partnership. I encourage you to tell our teachers about your child's needs throughout the year so that he or she has **the best** educational experience.

There are several ways to stay involved. For the latest announcements, please check the school website or Facebook page. Our teams provide information regarding assignments and tests on a regular basis. Also, please check your child's grades on the PowerSchool Parent Portal. There is a PowerSchool app available for smartphones where you can check your child's grades constantly throughout the day. Lastly, please call the school if you have questions.

As principal, it is important for me that our staff, parents, and students become partners in your child's educational journey. It is essential that all of us come to school every day happy and ready to give our best. A positive attitude will enable us to become problem solvers in a fun, nurturing environment. Please feel free to call on us and ask any questions!

We hope you have a wonderful 2021-2022 school year!

Mac McDougal, Principal
mmcdougal@fsd3.org

J. Paul Truluck Creative Arts and Science Magnet School

Parent & Community Involvement Plan

2021-2022

J. Paul Truluck Creative Arts and Science Magnet School recognizes that a child's education is a responsibility shared by the school and family during a child's school career. The transition from elementary school to middle school would be difficult without the inclusion of the support of the students' parents and family. To support the goal of JPTCASMS, parents must work as partners to educate all students.

While diverse in culture and needs, JPTCASMS is committed to working with parents to ensure the educational success of their children. We, in collaboration with parents, will establish programs and practices that enhance parent involvement and reflect the specific needs of students and their families. Parents are encouraged to be involved in all educational decisions that affect their children.

JPTCASMS supports the development, implementation, and regular evaluation of the parent involvement programs in our school, which involves parents at all grade levels in a variety of roles. Communication between home and school shall be regular, two-way, and meaningful.

JPTCASMS will reach out to all families and demonstrate respect for the family's primary role in the nurturing of children to become responsible adults. Parental support and assistance is always appreciated. Parents are valued as resources and are provided opportunities to use their interests and talents within the schools.

Engaging and collaborating with parents is essential to improving student achievement. JPTCASMS fosters and supports active parent involvement in order to ensure the academic success of all our students.

**J. Paul Truluck Creative Arts and Science Magnet School
Parent & Community Involvement Plan**

Area of Parent Involvement/ Objectives	Activities/ Strategies	Person(s) Responsible	Timeline	Evaluation
I. PARENTING To help all families establish home environments that support children as students	<ul style="list-style-type: none"> Conduct workshops to parents to teach what is expected as a child continue through the intermediate school experience. 	Administrators Teacher Committee Parent liaison	Quarterly	Sign In Sheets
	<ul style="list-style-type: none"> Distribute brochures and flyers to parents explaining the SC Curriculum Standards, Practice SC Ready and PASS questions, and tips to use at home that will help their child master the SC grade level standards. 	All teachers Administrators Parent liaisons	2021-2022 Ongoing	Sign-in sheets
	<ul style="list-style-type: none"> Continue the Parenting Center which will provide parents with pamphlets and brochures on parenting issues as well as activities/materials. 	Administrators Parent Liaison	2021-2022 Ongoing	Check-out Log
	<ul style="list-style-type: none"> Establish a parent Academy to provide parents/guardians information on the current trends of adolescents and ways to help improve their child's overall academic success. 	Parent Liaison(s) Guidance Counselor	2021-2022	Sign-in Sheets

Area of Parent Involvement/ Objectives	Activities/ Strategies	Person(s) Responsible	Timeline	Evaluation
	<ul style="list-style-type: none"> • School website has a page for parents that include parenting tips. • The school has a Facebook page for regular communication with parents. • Use an agenda for two-way communication from home to school. • Send surveys routinely to monitor progress and obtain suggestions 	<p>Web Master</p> <p>Administration</p> <p>Administration Teachers</p> <p>Administration Committee</p>	<p>2021-2022 Ongoing</p> <p>Monthly; 2021-2022 Ongoing</p> <p>2021-2022 Ongoing</p> <p>2021-2022 Fall & Spring</p>	<p>Number of hits per month</p> <p>Print out of Facebook page</p> <p>Daily teacher observations of student agendas</p> <p>Results of surveys Record of implementation in SIC minutes</p>

Area of Parent Involvement/ Objectives	Activities/ Strategies	Person(s) Responsible	Timeline	Evaluation
II. COMMUNICATING To design effective forms of school-to-home and home-to-school communications about school programs and children's progress.	<ul style="list-style-type: none"> The school webpage provides information on school events, important dates, and other information important to parents. 	Webmaster	2021-2022 Ongoing	Number of hits per month
	<ul style="list-style-type: none"> The school has a Facebook page for regular communication. 	Teachers	Ongoing	Print out of Facebook page
	<ul style="list-style-type: none"> Standards and expectations for behavior in student agenda. 	Parent Liaison Administration	Ongoing	Agenda Sheets
	<ul style="list-style-type: none"> Teachers' Google Classrooms. 	Teachers	Ongoing	Print out of page
	<ul style="list-style-type: none"> Parent e-mail accounts 	Webmaster	Ongoing	Email addresses Parent comments
	<ul style="list-style-type: none"> Local newspaper and radio stations releases 	Parent Liaison Administration	Ongoing	Newspaper activities
	<ul style="list-style-type: none"> Communication with local churches about various school events/activities 	Teachers Administration Parent Liaison	Ongoing	Copy of email & flyers
	<ul style="list-style-type: none"> Parent and student surveys 	Parent Liaison Administration	Fall & Spring	Survey results
	<ul style="list-style-type: none"> Provide a full-time Parent Liaison 	Administration/District	Ongoing	Parenting Notebook

Area of Parent Involvement/ Objectives	Activities/ Strategies	Person(s) Responsible	Timeline	Evaluation
	• Report cards (student)	Teachers	Each 9 weeks	Copies of report cards
	• Report cards (school & district)	SDE	Annually	Copies of report cards
	• IEP & 504 Plans	Teachers	Annually	Copies of plans
	• School Intervention Team	Teachers SIC Team	Annually/Ongoing Monthly meetings;	Copies of plans
	• Voicemail (Faculty and Staff)	Administration	Ongoing	School messenger call report
	• Automated telephone system	Administration	Ongoing	School messenger call report
	• Email	Administration Parent Liaison	Ongoing	Copies of emails
	• Title I parent's meeting & compact	Administration Parent Liaison Teachers	Ongoing/Annually	Agenda, minutes, compact
	• Parent nights	Administration Parent Liaison Teachers	Ongoing/Annually	Program, sign-in sheet, survey results
	• Interim Reports	Teachers	Quarterly	Copies of interim reports
	• Bi-weekly student progress reports	Teachers	Bi-Weekly	Parent contact log

III. VOLUNTEERING To recruit and organize parent help and support.	Parental help for activities such as:			
	<ul style="list-style-type: none"> Student incentives throughout the year 	Administrators Parent Liaison Teachers Career Awareness Guidance Counselor	2021-2022 Ongoing	List of volunteers, donations received, Feedback forms, Letters from participants, Sign-in sheets
	<ul style="list-style-type: none"> School Improvement Council (SIC) 	Administrators Parent Liaison Teachers Career Awareness Guidance Counselor	2021-2022 Ongoing	Program agendas, feedback forms, letters from participants, meeting minutes, sign-in sheets
	<ul style="list-style-type: none"> Family Night activities (Arts Night, Literacy Night, STEM night, etc.) 	Administrators Parent Liaison Teachers Career Awareness Guidance Counselor	2021-2022 Ongoing	Program agendas, Feedback forms, Letters from participants, Minutes of meeting, Sign-in sheets
	<ul style="list-style-type: none"> Parent chaperones for field trips 	Administrators Parent Liaison Teachers Career Awareness Guidance Counselor	2021-2022 Ongoing	Program agendas, Feedback forms, Letters from participants, Requests to chaperone field trips, Minutes of meeting, Sign-in sheets

Area of Parent Involvement/ Objectives	Activities/ Strategies	Person(s) Responsible	Timeline	Evaluation
V. DECISION-MAKING To include parents in school decisions and to develop parent leaders and representatives.	Provide training for parents to help them become leaders through: <ul style="list-style-type: none"> • Surveys • Action Planning Team (ATP), School Improvement Council (SIC) • School Improvement Plan • LMC Advisory Committee 	Teachers Administrators Parent liaisons	2021-2022 Ongoing	Programs, agendas, feedback forms, minutes, plans
VI. COLLABORATING WITH COMMUNITY To identify and integrate resources and services from the community to strengthen school programs, family practices, and student learning and development.	Include parents and community members in activities such as: <ul style="list-style-type: none"> • SIC • Job shadowing • Business/Agency partnerships such as Continuum, Moore Farms, Clemson, USC, etc. • Governor's School <ul style="list-style-type: none"> ○ Summer camps • Francis Marion University <ul style="list-style-type: none"> ○ Summer Science ○ Education speakers • Other university summer camp experiences in academics and athletics 	Teachers Administrators Parent liaison Guidance Counselor Career Facilitator	2021-2022 Ongoing	Minutes, partnership agreements, shadowing assignments, acceptance to program letters, newspaper clippings, photos, etc.